

# OAKBROOK TERRACE FIRE PROTECTION DISTRICT

17 WEST 400 BUTTERFIELD ROAD

OAKBROOK TERRACE, ILLINOIS 60181

PHONE: (630)834-2759

FAX : (630)834-1085

## FIRE PREVENTION BUREAU

### GENERAL INFORMATION AND SUBMITTAL PROCESS

#### **ADOPTED CODES/ORDINANCES:**

- |                                |              |
|--------------------------------|--------------|
| A) International Building Code | 2003 Edition |
| B) International Building Code | 2003 Edition |

#### **SUBMITTAL PROCESS:**

- A) Submit two copies of complete permit documents to the Oakbrook Terrace Fire Protection District.
- B) Submit the completed Application for Life Safety Review form with the appropriate fee attached.
- C) Submitted documents will be reviewed by the Fire Prevention Bureau and forwarded to the City of Oakbrook Terrace Building Department internally.
- D) Submittal processing is typically two weeks contingent on project complexity and document completeness. Contact the Fire Prevention Bureau two weeks after submittal to confirm review status.

#### **SUBMITTAL REQUIREMENTS:**

- A) Documents must contain the Occupancy Classification for the proposed construction as outlined by the International Building and Fire Code.
- B) Documents must contain the gross square footage of the gross building area for new construction and the gross square footage for interior tenant modifications.
- C) Documents must indicate all required emergency egress lighting and exit signs as required by Code.
- D) Documents must indicate all provisions for life safety systems, including fire sprinkler systems, fire detection systems and fire alarm systems.
- E) Documents must indicate the proposed quantity and location of portable fire extinguishers.
- F) Life Safety Review Fee structure:
  - New Construction \$ 250.00
  - Interior Alterations for existing structures \$ 75.00
  - Fire sprinkler installation / modification \$ 75.00
  - Fire Alarm installation / modification \$ 75.00
- G) Per a City of Oakbrook Terrace Ordinance, all fire alarm wiring shall be run within rigid conduit. Verify the applicability of this Ordinance to project specific requirements.

#### **TYPICAL REQUIREMENTS:**

- A) All tenant spaces shall be provided with a full compliment of portable fire extinguishers per NFPA Pamphlet #10. Said extinguishers shall be 10A4BC rated and be properly tagged and tested prior to installation.
- B) Typical requirements can be based on approximately (1) extinguisher for every 3,000 SF area.
- C) Modifications to the fire alarm and detection system will require the submittal of (4) sets of submittal drawings, product data and equipment data sheets. All submitted devices shall comply with the requirements set forth within NFPA 72 and the Americans with Disabilities Act.